**Arkansas Institutional Research Organization**

**Meeting Minutes**

**Wednesday, April 26, 2017**

The Arkansas Institutional Research Organization met Wednesday, April 26, 2017at the offices of the Arkansas Department of Higher Education in Little Rock. AIRO President Lisa Cater called the meeting to order at 1:00. Approximately 40 AIRO members and ADHE staff were in attendance with additional members joining by teleconference.

**AIRO BUSINESS**

**Treasurer’s Report**

* The current balance is $22,753.34 with no income or expenses since the last meeting.

**NEW BUSINESS**

Wyatt Watson, ATU, led a discussion on several issues –

* AIRO WEBSITE - ATU has hosted the current AIRO website for many years. Wyatt is going to research an outside firm hosting and maintaining the website.
* AIRO LISTSERV - Someone from out-of-state inquired about joining the AIRO listserv. A vote was taken to reserved the listserv for AIRO members only.
* STUDENT IDs - The AHESIS began collecting student IDs in the last few years, leaving historical data with only the SSN for identification. Wyatt asked that ADHE develop a one-time procedure to populate all historical data with student IDs.
* WORKSHOPS - Wyatt led a discussion on developing a workshop or seminar for new IR professionals in Arkansas. This is something that AIRO will pursue.

**ADHE Update**

* Sonia Hazelwood has recently re-joined ADHE from UALR.
* Sonia introduced Beth Stewart, the new Data Steward for ADHE. She was previously in IR at UACCB and has much knowledge of the AHESIS system. Beth will be the first contact for questions related to submissions and data issues.
* When inquiring to ADHE about the funding formulas please be specific between Performance (old) and Productivity (new).
* The updates for the 2017-18 AHESIS manual tentatively are:
	+ changes to the test and placement fields
	+ clarifications to some of the descriptions and instructions
	+ moving some of the pages to the website (clarifying memos, etc)
* Tara Smith presented updates and clarifications on the latest Productivity Model.
	+ The Model will be presented to the Ps and Cs on May 8 and will be placed on the ADHE website for download soon thereafter.
	+ ADHE is currently developing policies on how the funding formula scores translate to funding recommendations.
	+ Funding recommendations for 2018-19 will be presented at the October Coordinating Board meeting.
	+ The first model run will be AY13-14-15 vs AY14-15-16.
	+ Time to Degree uses the IPEDS full-time and part-time freshmen cohort. It awards formula credit for a 2-year or a 4-year degree (not for certificates or graduate degrees).
	+ Changes in funding (up or down) is limited to 2% a year.
	+ Concurrent enrollment is included in the progression and credential parts of the formula.
	+ Degrees awarded that are on both the STEM and high demand lists will receive formula weight for the STEM category only.
	+ Workforce and Post-Completion Success will be added in the future.

Lisa adjourned meeting at approximately 3:00pm.

Respectfully submitted –

Kim Purdy

AIRO Secretary